

Wood County Child Support Enforcement Agency

Frank McLaughlin, Director

A department under the Board of County Commissioners
Doris I. Herringshaw, Ed.D. • Craig LaHote • Dr. Theodore H. Bowlus



AUTHORIZATION TO RELEASE CONFIDENTIAL INFORMATION

This form gives the Wood County Child Support Enforcement Agency legal authorization to release information you specify about your child/spousal support case to a third party or authorized representative for a specified amount of time, not to exceed one (1) calendar year. Please note several important issues concerning the release of confidential information:

- ❖ The Wood County CSEA can release information only about the individual whose signature appears below. If you want the Wood County CSEA to release information about the other party in your child/spousal support case, the other party must complete and sign an Authorization to Release Confidential Information.
- ❖ The Wood County CSEA cannot release Federal Tax Information (FTI) to a third party.
- ❖ If the requested information has been filed with the Court, it is a public record and may be obtained from the appropriate Clerk of Court without a release form.

Authorization:

SETS Case No.: _____ Court Docket No.: _____

I, _____ Obligor/Obligee, authorize the Wood County CSEA to release information regarding my child and/or spousal support case to:

Name of authorized party: _____

Organization: _____ Title: _____

Street address: _____ City/State: _____

Telephone No: _____ Zip Code: _____

THIS AUTHORIZATION TO RELEASE CONFIDENTIAL INFORMATION WILL REMAIN IN EFFECT FOR ONE (1) CALENDAR YEAR FROM THE DATE SIGNED UNLESS REVOKED OR CANCELED BY ME IN WRITING TO: WOOD COUNTY CSEA, P.O. BOX 1028, BOWLING GREEN, OH 43402.

(Signature)

(Date)

Sworn to before me and subscribed in my presence this _____ day of _____, 20__.

Notary Public

Pursuant to ORC 1347.08, information maintained by the Child Support Enforcement Agency, of which a person is subject, may be inspected by an authorized person. "Authorized person" means the subject, the subject's legal guardian, the subject's attorney of record in a currently pending matter or any other person who has written permission by the subject or the subject's legal guardian.